

District I
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District IV
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District V
LARRY A. LAYTON
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Phone 369-0712

NAVAJO COUNTY BOARD OF SUPERVISORS

Governmental Complex - NC #18
P.O. Box 668 - 100 E. Carter Drive
Holbrook, AZ 86025
PHONE (520) 524-4053 FAX (520) 524-4239

EDWARD J. KOURY
County Manager

RESOLUTION

JUDY JONES
Clerk of the Board

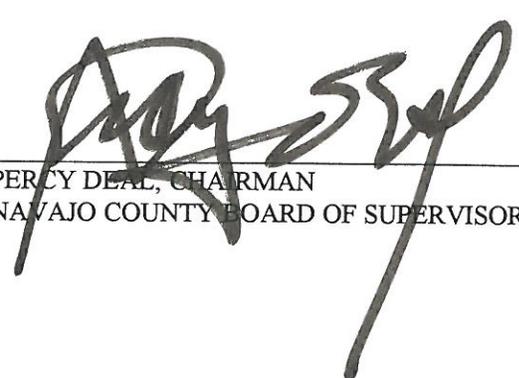
No. 81-96

BE IT RESOLVED, BY THE Navajo County Board of Supervisors:

Section 1 That Navajo County will serve as the Fiscal Agent for the One Stop Career Centers in Navajo County funded by State Wagner-Peyser Funds, which will integrate employment and training services for job seekers and employers in Navajo County.

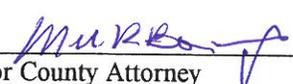
Section 2 That the Board of Supervisors pledges its support and commitment for the operation of a One Stop System in Navajo County and recognizes the Local Workforce Development Board as the governing body of the One Stop Center.

PASSED AND ADOPTED BY THE BOARD OF SUPERVISORS, NAVAJO COUNTY, ARIZONA
THIS 18TH DAY OF November, 1996.



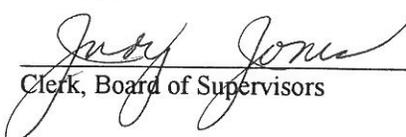
PERCY DEAL, CHAIRMAN
NAVAJO COUNTY BOARD OF SUPERVISORS

APPROVED AS TO FORM:



For County Attorney

ATTEST:



Clerk, Board of Supervisors

INTERGOVERNMENTAL AGREEMENT

BETWEEN

THE NAVAJO COUNTY BOARD OF SUPERVISORS (NCBOS)
AND
THE ADES EMPLOYMENT SECURITY ADMINISTRATION (DES/ESA)
AND
CAREER DEVELOPMENT INCORPORATED NAVAJO COUNTY JTPA (NCJTPA)
AND
THE NORTHERN ARIZONA RE-EMPLOYMENT AND PRE-LAYOFF PROGRAM
ASSISTANCE CENTER (NAREPAC)

THIS INTERGOVERNMENTAL AGREEMENT IS ENTERED INTO BY AND BETWEEN NCBOS, DES/ESA, NCJTPA, AND NAREPAC FOR THE PURPOSE OF IMPLEMENTING THE ONE STOP CAREER CENTER SYSTEM IN NAVAJO COUNTY, ARIZONA. DES/ESA IS AUTHORIZED TO ENTER INTO THIS AGREEMENT AS THE DESIGNATED ADMINISTRATIVE ENTITY FOR THE STATE EMPLOYMENT SERVICE ESTABLISHED BY THE WAGNER-PEYSER ACT OF 1933. NCJTPA AND NAREPAC ARE AUTHORIZED TO ENTER INTO THIS AGREEMENT PURSUANT TO P.L. 97-300.

THE STATE OF ARIZONA SUBMITTED A ONE STOP IMPLEMENTATION PLAN AND WAS AWARDED A U.S. DEPARTMENT OF LABOR ONE STOP CAREER CENTER GRANT. IN THE STATE PLAN FOUR SITES WILL BE DESIGNATED TO BEGIN OPERATIONS BY SEPTEMBER, 1997. NAVAJO COUNTY IS APPLYING TO BE ONE OF THESE SITES. IN ORDER TO ACCOMPLISH THIS, THE PARTIES NAMED ABOVE ENTER INTO THIS AGREEMENT.

- I. THE TERM OF THIS AGREEMENT IS 12 MONTHS FROM THE DATE SIGNED.
- II. THIS AGREEMENT MAY BE MODIFIED ONLY IN A WRITTEN AMENDMENT SIGNED BY ALL PARTIES.
- III. ALL ACTIVITIES UNDER THIS AGREEMENT SHALL BE IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, RULES AND REGULATIONS AND IN ACCORDANCE WITH THE STATE OF ARIZONA ONE STOP IMPLEMENTATION PLAN.
- IV. CONFLICTS RESULTING FROM MISUNDERSTANDINGS OF ANY PROVISIONS OF THIS AGREEMENT WILL BE DEALT WITH BY ALL FOUR PARTIES LISTED ABOVE IN A COOPERATIVE MANNER AND RESOLVED MUTUALLY TO EVERYONE'S SATISFACTION.
- V. THIS AGREEMENT SHALL BE IN EFFECT UPON SIGNATURE BY ALL PARTIES.

VI. THIS AGREEMENT MAY BE TERMINATED WITHOUT CAUSE UPON THIRTY DAYS WRITTEN NOTICE OF ANY PARTY DURING THE TERM OF THE AGREEMENT.

DES/ESA, NCJTPA, AND NAREPAC AGREE TO THE FOLLOWING:

1. **CORE PROGRAMS:** THE SIX CORE PROGRAMS THAT WILL BE REPRESENTED IN THE ONE STOP CAREER CENTER SYSTEM ARE 1) DISLOCATED WORKER PROGRAMS 2) EMPLOYMENT SERVICE PROGRAMS 3) VETERANS EMPLOYMENT SERVICE PROGRAMS 4) TITLE II OF JTPA 5) SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM UNDER TITLE V OF THE OLDER WORKER ACT AND 6) UNEMPLOYMENT INSURANCE PROGRAMS. ADDITIONAL PROGRAMS/ENTITIES WILL BE LINKED THROUGH COOPERATIVE AGREEMENTS.
2. **INITIAL PLANNING TEAM:** AN INITIAL ONE STOP PLANNING TEAM HAS BEEN DEVELOPED AND IS COMPRISED OF MEMBERS FROM DES/ESA REPRESENTING EMPLOYMENT SERVICE, UNEMPLOYMENT INSURANCE, VETERANS EMPLOYMENT SERVICE, AND THE OLDER WORKER PROGRAM, MEMBERS FROM NCJTPA REPRESENTING JTPA TITLE II AND MEMBERS FROM NAREPAC REPRESENTING JTPA TITLE III DISLOCATED WORKER PROGRAM AND MEMBERS FROM NORTHLAND PIONEER COLLEGE. THIS TEAM WILL BE RESPONSIBLE FOR PREPARING A RESPONSE TO THE STATE'S REQUEST FOR A "LOCAL AREA IMPLEMENTATION READINESS DOCUMENT", PREPARING A LOCAL AREA BUDGET, PREPARING A LOCAL AREA INTERGOVERNMENTAL AGREEMENT, ESTABLISHING A LOCAL OVERSIGHT BOARD AND DEVELOPING GUIDELINES AND STAFFING THAT BOARD.
3. **LOCATION OF CENTERS:** INITIALLY TWO SITES WILL BE TARGETED FOR ONE STOP CAREER CENTER DESIGNATION. THOSE TWO SITES ARE: THE DES/ESA OFFICE, 40 S 11TH ST, SHOW LOW AND DES/ESA OFFICE, 319 E THIRD ST, WINSLOW.
4. **OVERSIGHT BOARD:** AN OVERSIGHT BOARD WILL BE ESTABLISHED CONSISTING OF REPRESENTATIVES OF THE SIX CORE PROGRAMS, A REPRESENTATIVE FROM NORTHLAND PIONEER COLLEGE, A REPRESENTATIVE FROM THE NAVAJO COUNTY BOARD OF SUPERVISORS AND SIX PRIVATE SECTOR REPRESENTATIVES. THE SIX PRIVATE SECTOR REPRESENTATIVES WILL BE NOMINATED BY LOCAL CHAMBERS OF COMMERCE. THE BOARD'S PRIMARY RESPONSIBILITIES WILL BE POLICY OVERSIGHT AND GUIDANCE, MARKETING AND PROVIDING LOCAL INPUT. THE REPRESENTATIVES OF THE SIX CORE TEAM MEMBERS WILL ACT AS EXECUTIVE BOARD TO THIS COMMITTEE.
5. **SERVICE DELIVERY:** DELIVERY OF SERVICE WILL FOCUS ON UNIVERSALITY, CUSTOMER CHOICE AND INTEGRATION. IT WILL BE PERFORMANCE DRIVEN AND OUTCOME BASED. AN

INFORMATION PACKET, ORIENTATION PROGRAM, STANDARD OPERATING PROCEDURES AND AN INTEGRATED INTAKE FORM WILL BE DEVELOPED FOR USE AT EACH CENTER TO PROVIDE INFORMATION AND ACCESS TO THE ONE STOP PROGRAMS. IT IS ANTICIPATED THAT EVENTUALLY EACH LOCATION WILL ALSO BE LINKED ELECTRONICALLY.

6. **CUSTOMER SURVEYS:** CUSTOMER SURVEYS WILL BE DEVELOPED AND ADMINISTERED TO EVALUATE CUSTOMER SATISFACTION.
7. **ADMINISTRATIVE SUPPORT:** ALL PROGRAMS WILL SHARE IN PROVIDING ADMINISTRATIVE SUPPORT TO THIS PROGRAM IN ACCORDANCE WITH THE TECHNICAL ASSISTANCE GUIDE (TAG) ON COST ALLOCATION FOR ONE STOP AND OTHER FORMS OF INTEGRATED PROGRAM DELIVERY SYSTEMS.
8. **DISPOSITION OF PROPERTY:** UPON TERMINATION OF THIS AGREEMENT PROPERTY WILL BE DISPOSED IN ACCORDANCE WITH THE TAG ON COST ALLOCATION FOR ONE STOP AND OTHER FORMS OF INTEGRATED PROGRAM DELIVERY SYSTEMS.

AGREEMENT APPROVAL FOR AND ON BEHALF OF:

NAVAJO COUNTY BOARD OF SUPERVISORS



PERCY DEAN CHAIRPERSON

11-18-96
DATE

THE ADES/ESA ADMINISTRATION



DENISE MORTON
ESA PROGRAM MANAGER

11/7/96
DATE

NAVAJO COUNTY JTPA

Ray Cooper

RAY COOPER
DIRECTOR, CAREER DEVELOPMENT INCORPORATED

11/8/96

DATE

NORTHERN ARIZONA REPAC

DEANNA JONOVICH
ASSISTANT DIRECTOR, COMMUNITY DEVELOPMENT

DATE



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EDWARD J. KOURY
County Manager

JUDY JONES
Clerk of the Board

December 4, 1996

Jane Hull
Secretary of State
State Capitol West Wing
1700 West Washington, 7th Floor
Phoenix, AZ 85007

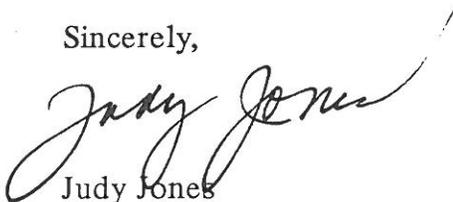
RE: Intergovernmental Agreement - Resolution 81-96

Dear Ms. Hull:

Enclosed please find an Intergovernmental Agreement between Navajo County, DES, JTPA and NAREPAC. After recordation by your office please return to me for distribution.

Thank you for your assistance. If any further information is needed, please contact me at (520) 524-4053.

Sincerely,



Judy Jones
Clerk of the Board

enc:

JJ/skt